

TIERRASANTA FOUNDATION
For the Citizens and the Community of Tierrasanta



FINAL MINUTES
of the
Board Meeting on 26 July 2011
at Ristorante Andiamo, Chef's Room

Table with 2 columns: Officers & Directors (terms expire 2012) and Officers & Directors (terms expire 2014). Lists names, titles, and attendance counts (P for Present, A for Absent, # for absences in CY 2011).

The TF Board meeting convened at 6:34 PM with a quorum of 9 present (Director Colosimo arrived late). The Chair and Treasurer wrote some Fun Run reimbursement checks prior to the start of the meeting. Visitors present included Rex Warburton, Missy Downs and Tracy Conroy. Mr Conroy announced his desire to join the TF board in the near future. (Note: Mr Conroy attended a prior meeting on 12 Oct 2010.)

To start the meeting the Chair offered champagne to the assembly and guests in celebration of an excellent first Tierrasanta Fun Run. Fun Run business is in item 5, below.

Item 1: Approval of 10 May Minutes

Motion: A. McGuire / Duffield
TF approves the May minutes as written.
Passed: Unanimously

Vice President McGuire reported on this issue and how recruitment of new individuals with new ideas is critical to the TF's longevity. He proposed that one who chairs a major event in a year is released from such duty the next year so that other people can have a chance to step up and perform.

Item 2: Treasurer's Report. The Treasurer reported Fun Run numbers in item 5, below.

Item 3: Secretary's Report. No report.

Item 4: Chair's Report. The Chair commented on a two-tier approach to a future TF with the board at one level and the event organizers at a second more social and less formal level.

Item 5: TF Business: Tierrasanta Fun Run.

Several items of business were conducted.

- a) TF fronted \$3500 in start-up funds and this needed to be paid back.

Motion: BJ McGuire / Campbell
TF authorizes transfer of \$3500 from the Fun Run ledger to the Corporate ledger.
Passed: Unanimously

- b) The Treasurer reviewed the Fun Run's profit & loss (P&L) sheet and several updates were provided. Preliminary numbers are the Fun Run netted about \$3000.
- c) Some expenses were updated by the members. One expense, the orange committee shirts for board members, were removed from the Fun Run ledger as these will be considered a corporate item.
- d) Re the committee shirts, members previously agreed to reimburse TF \$25 each for the cost of the committee shirts.
- e) Members decided not to pursue an online survey.

The Chair asked members & guests to comment on the Fun Run. Major lessons learned:

- Start the run earlier because it was too hot.
- Plan on 30% walk-ups and have more people ready to register walk-ups on race day.
- If a concert is planned then have the music start as the run is finishing.
- Food was fabulous. Maybe add coffee.
- Split the boulevard at the turns so that those who have rounded the turn don't run into those who haven't yet done so.
- Give a prize for best costume.
- TF should thank New Break Church for their loan of all the tents.
- Need people to work setup and tear down.

The Chair presented gifts to Fun Run Chair BJ McGuire and Lee Campbell and thanked them for their excellent service in pulling off this great event and actually turning a profit. The Chair also thanked Ms Downs and asked that this thanks be extended to her father who contributed so much to the planning of the event.

Visitor Rex Warburton earlier had accepted the \$450 check for Kiwanis (expense of the beer garden) and he returned during the meeting to announce that Kiwanis agreed to refund half of this amount to the TF. The board thanked Kiwanis for being such a great supporter of the Fun Run.

Item 6: New-Member Event and TF Summer Social. The board agreed on the need for new board members and new event planners to help with the work load. The board was asked to consider doing quarterly social events as payback for the hard work. Members settled on having the first social evening and new-member event on Tuesday, August 9th, 6:30PM on the Andiamo patio. Members agree this should be board members & guest plus spouses or significant.

Motion: BJ McGuire / Muinos
TF authorizes \$300 for refreshments at the Aug 9th social.
Passed: Unanimously

Item 7: TF Business: 2011 Photo Competition and 2012 Calendar. Director Muinos reported that photos are due on September 10th. The Chair reported all related web pages were now on the TF site. Director A McGuire agreed to sponsor a calendar month.

Item 8: Bandstand (Stage) Project. Secretary Campbell presented updated information on the bandstand project. His proposal is to have the bandstand project approved by the Rec Council in August and fully built by Oktoberfest, though several members thought that too aggressive a schedule. Members discussed the efforts by TCC to slow the timeline and significantly change the design. There was additional discussion, and the following points were raised:

Structure of the bandstand: Secretary Campbell thinks the base of the bandstand (under the pavers) should be a solid surface. Members agreed that there was still work to do in terms of finalizing the design.

Sales of commemorative pavers: VP McGuire wants to have pavers sold and in place at the same time as the bandstand is built.

VP McGuire agreed to write an article for the *TierraTimes* on the bandstand and the pavers.

The Chair proposed TF buy the center 4 tiles for use by the TF at a cost of \$400.

Motion: BJ McGuire / Duffield
TF authorizes \$400 for the cost of the center four bandstand pavers for use by TF.
Passed: Unanimously

Motion: A McGuire / Campbell
TF authorizes the transfer of \$7,000 from the corporate ledger to the TIF account in order to fund most of the Bandstand project.
Passed: Unanimously

Motion: BJ McGuire / Campbell
TF confirms an intention to spend TIF funds (approx. \$8,000) on the Bandstand project.
Passed: Unanimously

Item 9: TF Rep to the Rec Council. Director Rees suggested TF seek membership on the Rec Council in order to better communicate during the bandstand project.

Motion: BJ McGuire / Goldsmith

TF authorizes the Chair to write a letter requesting TF membership on the Rec Council. TF appoints Director Rees as the TF's rep to the Rec Council.

Passed: Unanimously

b) **Concerts in the Park.** Director Rees announced the Y3K concert has been cancelled.

c) **Relay for Life 2011.** Director Goldsmith is the 2012 event chair. Meetings are monthly, first Tuesdays, at the TCIC. The relay is the last weekend in April (Sat & Sun). Last year's event raised \$16,000.

d) Director Colosimo invited the board to his home on April 24th for a party and political event.

Item 10: Reports & Member Comments.

a) **FireSafe Council & T-CERT.** Secretary Campbell is preparing a *TierraTimes* article.

The TF Board Meeting adjourned at 8:38 PM.

Submitted:

Approved:

Secretary

President